

DOCUMENT TYPE: EXTERNAL

MEMORANDUM OF UNDERSTANDING WITH <NAME OF STAKEHOLDER ORGANISATION>

Agreed by (on <date>):

<Director's name> for Teign Energy Communities

<???@???

<Stakeholder Organisation representative>

<???@???

<Owner/Occupier representative if appropriate>

<???@???

The following is a Memorandum of Understanding (MoU) between Teign Energy Community (TECs) and <Stakeholder>, outlining the relationship between TECs and <Stakeholder>.

The MoU should be signed by the two parties, and if appropriate include the site owner/occupier where these are not the Stakeholder. The MoU follows directly from the Initial Assessment Criteria that TECs carries out with <Stakeholder>.

Later, if a commercial agreement (Lease and Power Purchase) has been agreed to proceed with the installation, this MoU should be used as the basis for the Stakeholder's commitment to supporting TECs' Vision and objectives. The MoU will form part of the terms for the allocation of the Community Fund to the Stakeholder organisation.

The key elements of the MoU are <this is a template, so the following may be edited by agreement between the parties>:

1. TECs will assist the <Stakeholder> in achieving its project(s) by being the legal structure for financing, installing, owning and operating renewable energy and/or energy saving installation(s).
2. <Stakeholder> will have representation in TECs' decision-making processes as far as possible within its Rules. This might include co-opting a Director from the <Stakeholder> and/or participation in the TECs Support Forum.
3. TECs will work with <Stakeholder> using TECs' standard Initial Assessment Criteria for the proposed project(s). TECs will also provide templates, processes and documents (e.g. financial models, legal agreements, operations and maintenance) to be agreed between the parties.
4. Benefit and risk for Stakeholder projects need to be shared equitably between all parties. This should include transparency of benefit/risk sharing arrangements so that these may be adjusted to maintain an equitable balance for the duration of the Term. This approach fosters mutual trust and support for a sustainable long term relationship. Typically annual financial benefits (profits) will be flexibly shared as follows:
 - a. Site owner/occupier receives a reduction in their energy bills.
 - b. Members receive an interest, capital will also be returned before the end of the Term.
 - c. Stakeholder receives a community benefit fund to help further the TECs Vision.
5. <Stakeholder> will actively support and promote TECs' vision amongst its community, especially those most closely associated with the Site and Stakeholder organisation. Using renewable energy and/or energy saving as a way of starting a conversation about energy use, rather than being the end of it, is an important aspect of this. As is reducing carbon emissions through greater awareness of energy use. Other aspects of how Stakeholders can engage their community in achieving the TECs Vision include:
 - a. Working collaboratively with TECs, other TECs Stakeholders, and where relevant the owners/occupiers of the Site(s) being proposed by the Stakeholder.
 - b. Helping to reduce energy use throughout its (or owner/occupier) sites, and helping its wider community to reduce their energy use. This should include identifying and Energy Champion within the Stakeholder organisation.
 - c. Encouraging their community to become Members of TECs and investing in community energy. As Members/Investors, they will also be able to take part in a conversation about what energy reduction activities they can undertake.
 - d. Engaging in a wider conversation, and educational activities throughout Teignbridge, with people who are not Members.